

## **SOUTH-WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT**

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P.O. Box 56, Culver, IN 46511

**Board Meeting:** June 14, 2008

Members present: Chuck Norman, De Demaree, Kathryn Densborn, Ted Schenberg,  
Geo Duncan, Dick Dugger and Attorney Ron Gifford

Discussion centered on development of the time line for completing the Qualifications Based Selection (QBS) process.

Chuck Norman was assigned as Committee chair to organize the Engineering evaluation process and develop a time table for selection of Engineering firm. Ted Schenberg and Geo Duncan will assist on the committee.

A legal ad for the engineering qualifications is set to be published as follows:

Indianapolis Star & South Bend Tribune	Jul/10/08
Culver Citizen	Jul/24/08

Deadline for RSQ submittal from prospective engineers	Aug/1/08
Finish evaluation of engineering submittals	

Board to finish selection process:

**Aug 2, 2008** Board meets to select top three engineering firms

—Send letters to “selectees” and set up interviews by Board

**Aug 16, 2008** Board meeting

Board schedules interviews with selectees 8/16– 8/23

**Aug 23,2008** Board meets and selects engineering firm

In addition to the engineering selection process, Kathryn Densborn was requested to begin dialog with a member of the Town Council to discuss and advise on development plans of the sewer project . In addition, a meeting will be arranged with a Koontz Lake Board member for discussion regarding the engineering selection process.

Discussion for next Board meeting to include decision toward developing a Web site.

