

Draft Copy (Subject to Board Approval) – South-West Lake Maxinkuckee Conservancy District

Meeting Date: Thursday, December 18, 2008

Members Present: Del Demaree, Kathryn Densborn, Dan Yates, Chuck Norman, and Ted Schenberg.

Members Absent: Dick Dugger and George Duncan.

Others Present: Mark Sullivan, Commonwealth Engineers, Inc.
Alan Hux, Taft Stettinius & Hollister LLP
Jonathan Bryant, Taft Stettinius & Hollister LLP

Del Demaree called the meeting to order at 8:36 AM at the offices of Taft Stettinius & Hollister LLP and announced that all notice requirements of the Indiana Open Door Law had been met.

MINUTES FROM THE NOVEMBER 8, 2008, MEETING

The approval of the minutes from the November 8, 2008, meeting was tabled.

PRESENTATION: MARK SULLIVAN, COMMONWEALTH ENGINEERS, INC.

Mark stated that he has been working on the cost estimates of the sewer project, and that the District should be about ready to sit down with representatives from the Town of Culver. He reported the Town of Culver is holding a public meeting to consider improvements to its stormwater system and wastewater treatment plants, and that it is in a position of needing an expansion of its wastewater treatment plant. Mark discussed the potential impact of various cost factors on rates.

Chuck Norman asked about odor control as a cost consideration. Mark explained that long wastewater detention times in force mains can cause odor and corrosion.

The Board discussed the potential for assessing exceptional benefits to finance capital expenditures.

The Board discussed the possibility of obtaining line of credit financing. The Board also discussed pursuing funding from the Department of Agriculture's Rural Development Program.

Mr. Norman asked about the project time frame, and whether the District could move forward with preliminary matters while still negotiating with the Town of Culver. Alan

Hux estimated that the earliest the project could be bid would be June, 2009. Mark Sullivan agreed that the District would probably be able to bid the project during the fall or winter of 2009. Chuck indicated the District's goal is to bid in the fall of 2009.

The Board discussed the procedures and timetables for getting the project bid and constructed.

Mrs. Densborn noted the following action items:

- Taft Stettinius & Hollister LLP will prepare the district plan after confirming legal boundaries of the District.
- All Board members will enquire as to financing options with community banking contacts.
- The Board will consider rate consultants.
- Mrs. Densborn will set up and attend, along with Alan Hux, a meeting with the Town of Culver to initiate discussions for a wholesale sewer service agreement.

Action Item: Mark Sullivan presented a revised engineering contract for Commonwealth Engineers, Inc.

Motion: Mrs. Densborn moved to authorize the Chairman to execute the revised engineering contract upon approval by the District's attorney, Alan Hux. Ted Schenberg seconded. **Motion passed, unanimously.**

FUTURE MEETINGS

Future meeting dates were discussed by the Board members, and it was agreed that a decision of future meeting dates would be made at a later time.

ADJOURNMENT

Upon motion duly made, seconded and unanimously passed, the meeting was adjourned at 10:26 AM.

Respectfully submitted,

Kathryn A. Densborn for Richard P. Dugger, Secretary