

SOUTH-WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT
REGULAR MEETING MINUTES
OCTOBER 23, 2021 10:00 a.m.

The meeting was called to order at 10:11 a.m. by Chairman John Crist who recognized the posting of the Agenda in accordance with the Indiana Open Door Law and that a quorum was present.

Attending: John Crist, Jim Purucker, Jackie Smith, Tom Fujimura, and John Stimson were present in the room as was manager Kathy Clark. Absent were board members Hollie Schultz and Rick George.

Rosy Oshry and Jennifer Walker of Krohn & Associates were introduced to the Board of Directors. Rosy is retiring and Jennifer will be taking over her accounting duties for the Board. Also introduced was Karen Heim, who is contracting with the District to handle billing for user fees.

Minutes from the August 21st meeting were approved with a motion by Jim and second by Jackie. Motion passed unanimously.

Old Business: Karen and Kathy gave a report on the status of the billing for the District and the status of the ACH process.

The new billing contract for independent contractor Karen Heim was reviewed and approved with a motion by Jim and a second by John S. Motion passed unanimously.

The updated management contract for Kathy Clark, that allows for an annual cost of living increase, was approved with a motion by John S. and a second by Tom. Motion passed unanimously.

Operations Manager's Reports: Kathy presented the claims register for August 20th through October 21st for \$24,323.34. The report was approved by a motion from Tom and a second from Jackie. Motion passed unanimously.

The Operation Manager's Report was presented and then approved by a motion from Jackie and a second from John S. Motion passed unanimously.

Kathy then requested a motion to allow her to pay the bond principal and interest payment due to BONY mid-December. A motion was made by Jim and seconded by John S. Motion passed unanimously.

Financial Reports: Rosy and Jennifer presented the August and September financial reports. They were reviewed and then approved by a motion from John S. and a second by Jim. Motion passed unanimously.

The public budget information form to be submitted to Gateway was then reviewed by the Board and approved by a motion from John S. with a second by Jackie. Motion passed unanimously. The form was signed by all board members present.

New Business: A discussion was held concerning the possibility of issuing a second credit to all freeholders who have paid their bills on time and not had any lapses. The Board reviewed the information from July 2020 when the first credit was issued, compared it to the information today. It was ultimately decided to wait on this until a later time.

Kathy reported to the Board that the County Auditor has a completely new staff who fail to recognize the District's policy of recovering all outstanding EBA payments when a property sells. She was asked by Jim to see if we need a new lien to make this happen. Dave McGimpsey will be contacted by Kathy to see how to proceed.

Issues of the Board, Not on the Agenda: Jim requested that the following motion be read into the minutes: *The Board appreciates all the hard work and effort Rosy Oshry has given to the South-West District over the years and wishes her well in her upcoming retirement.* The motion was seconded by John S. Motion passed unanimously.

The meeting was adjourned at 11:30 a.m. by a motion from Jackie and a second by Jim. Motion passed unanimously.

Draft minutes by Kathy Clark, acting secretary to the board.

2.23.2022